

*Rowland Unified School District
1830 S. Nogales Street, Rowland Heights, CA 91748*

**ADOPTED MINUTES OF THE
CITIZENS' BOND OVERSIGHT COMMITTEE
MEETING NO. 15**

Tuesday, May 17, 2011

PRELIMINARY SECTION

CALL TO ORDER

The regular meeting of the Citizens' Bond Oversight Committee was called to order at 7:07 p.m. by Mrs. Kathi Delegal, at the offices of the Rowland Unified School District, Board Room, located at 1830 S. Nogales Street, Rowland Heights, CA 91748.

ROLL CALL

MEMBERS PRESENT

Mrs. Kathi Delegal, Committee Chairperson
Dr. Kimo Morris, Committee Vice Chairperson
Mrs. Josefina Baello
Dr. Theodore Ebenkamp

MEMBERS ABSENT

Dr. Nimesh Ladhawala

**STAFF MEMBERS
PRESENT**

Mr. Ruben P. Frutos, Assistant Superintendent,
Administrative Services Division
Mr. Marcos Rodriguez, Construction Coordinator -
Building Services

**STAFF MEMBERS
ABSENT**

Dr. Maria G. Ott, Superintendent of Schools
Ms. Tu My Vuong, Director - Fiscal Services
Mrs. Cindy Maloney, Director - Purchasing Services
Mr. Geta Woldie, Controller

OTHERS PRESENT

Mr. Khary Knowles, Program Manager - Erickson-
Hall

PRELIMINARY SECTION
(Continued)

FLAG SALUTE

ACTION SECTION

I. MINUTES
Minutes

A. Approve Minutes of the regular Citizens' Bond Oversight Committee meeting of March 2, 2011.

Motion made by: Dr. Theodore Ebenkamp
Seconded by: Dr. Morris

Votes

Yes Mrs. Delegal

Yes Dr. Morris

Yes Dr. Ebenkamp

Yes Dr. Ladhawala

Approved.

B. Minutes of the regular Citizens' Bond Oversight Committee meeting of March 3, 2010.

Members approved that the March 3, 2010 minutes be approved by default over time.

II. INTRODUCTION
Minutes

Mr. Frutos requested an informal meeting occur that night and a formal meeting be postponed until the next meeting with the new members of the Committee. The current Committee members agreed.

III. PROGRAM MANAGEMENT REPORT
Minutes

The Program Management Report was forwarded to be presented at the next meeting.

ACTION SECTION
(Continued)

IV. QUARTERLY FINANCIAL STATEMENT
Minutes

The Quarterly Financial Statement was forwarded to be presented at the next meeting.

V. ANNUAL PROP 39 AUDITS
Minutes

Approval of the Financial and Performance Audit Reports were forwarded to the next meeting.

Mr. Frutos noted that negotiations with the Audit Partner are in progress and that the audit team members must be different for each annual audit.

VI. STAFF/COMMITTEE OTHER
Minutes

The following topics were discussed:

A. Meetings:

Tuesday, July 12, 2011, was tentatively selected for the next CBOC meeting.

B. Alvarado Intermediate School Bid:

Mr. Frutos advised that all bids were rejected for the Alvarado Intermediate School Modernization project. The District is legally allowed to reject all bids without explanation and took advantage of this clause. Dr. Morris asked if there was a time loss. Mr. Frutos advised that yes there was a time loss but the time lost should not affect the school because the time lost is during the Summer. Dr. Morris and Mrs. Delegal inquired if the attorneys can tighten up the legal documents. Mr. Frutos advised the prequalification documentation is currently being reviewed for possible revisions. Mr. Knowles explained the difference between "responsive" and "responsibility" during the bid process.

C. Rowland High School Pool Update:

Mr. Frutos advised that pool repairs and upgrades will not use the Measure R Bond Program Funds and that ARRA funds may be used. The use of the funds may be politically difficult as the pool is not repairable prior to community use in summer 2011.

ACTION SECTION

(Continued)

D. Nogales High School Cafeteria Roof Repair:

Mr. Frutos advised that the roof at the Nogales High School Cafeteria is in need of repair. The District and PM are working towards retaining consultants to provide recommendations.

E. District Kindergarten Buildings:

Mr. Knowles explained that the Bid Savings are allowing additional projects to be funded that were not previously designed. The Kindergarten buildings are currently in review for modernization as they were not previously included, nor designed. This scope of work falls within the Bond language and the Board's previous scope approval. Dr. Morris inquired about the windows in the Kindergarten buildings remaining low. Mr. Knowles explained that the intent exists within the design team, but the Learning Wall typically covers one set of windows and teachers are requesting more wall space and less opportunity for students to look outside and get distracted. All factors are being considered in the design.

F. Energy Management:

Mr. Frutos shared that the District is working on solar discussions with two companies. Dr. Morris understood the cost of the solar tubes to be approximately \$1,000.00. Mr. Rodriguez will review the energy cost savings at Oswalt's newest restroom because it has a skylight and rarely has a need to utilize the lighting. The solar tubes would typically be located in the classrooms that have no windows, primarily in the "Block" schools.

G. Personnel:

Mr. Frutos announced that Mr. Marcos Rodriguez, the Current Construction Manager is also acting as the interim Director of Facilities and that the recruitment process is very lengthy. The District is working on getting interviews from the Personnel Commission.

H. Bid and Construction Climate:

Mr. Frutos, Mr. Rodriguez, and Mr. Knowles informed the Committee of the pros and cons in the current economic bid climate. The District is facing unprecedented savings in cost of construction, but is also facing more construction claims and time delays than normal. The Construction Team is working diligently together, including the District's legal counsel, to avoid the cons of this bid climate. The Team also forewarned the Committee that with all the efforts to protect the District, bid and construction complications continue to arise. The goal is to keep the Board and the Committee updated as best as possible.

ACTION SECTION
(Continued)

VII. **ADJOURNMENT**

Motion made by: Mrs. Delegal

Seconded by: Dr. Morris

Votes

Yes Mrs. Delegal

Yes Dr. Morris

Yes Dr. Ebenkamp

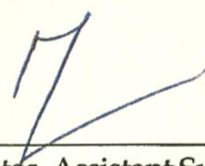
Yes Mrs. Baello

Approved.

Meeting adjourned at 8:03 p.m.

Approved _____

8/30/11
Date



Mr. Ruben P. Frutos, Assistant Superintendent
Administrative Services Division and Acting
Secretary to the Citizens' Bond Oversight
Committee